

AUDIT COMMITTEE

MINUTES OF THE MEETING HELD ON 11TH DECEMBER 2008

Present

Councillor Ball (Chair, items 27 onwards), Barnes-Andrews, Beckett, Daunt and Fuller (items 29 onwards)

Also in attendance:

Mr M Bowers, External Audit Manager, Audit Commission

25. APPOINTMENT OF CHAIR

In the absence of the Chair, Councillor Daunt was elected as Chair of the meeting.

26. APOLOGIES AND CHANGES IN MEMBERSHIP

Apologies for absence were received from Councillors Bogle and Wells.

27. MINUTES OF THE PREVIOUS MEETING (AND MATTERS ARISING)

RESOLVED that the minutes of the meeting held on 24 September 2008 be approved and signed as a correct record. (Copy of the minutes circulated with the agenda and appended to the signed minutes).

- COUNCILLOR BALL IN THE CHAIR -

28. EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED that in accordance with the Council's Constitution, specifically the Access to Information Procedure Rules contained within the Constitution, the press and public be excluded from the meeting in respect of Item 33 which is based on Categories 2 and 7 of paragraph 10.4 of the Access to Information Procedure Rules. The information contained within the report is exempt from publication as it relates to individual personal details and information held under the Data Protection Act 1998. Having applied the public interest test it is not appropriate to disclose this information as the individuals' legal expectation of privacy outweighs the public interest in the exempt information.

29. MONITORING AUDIT COMMITTEE RECOMMENDATIONS

The Committee received and noted the report of the Democratic and Members Services' Manager setting out the actions taken since the last meeting. (Copy of the report circulated with the agenda and appended to the signed minutes).

30. RISK MANAGEMENT ACTION PLAN 2008-09: STATUS REPORT

The Committee received and noted the report of the Executive Director of

ITEM NO. 3

Resources setting out in Appendix 1 a 'mid term' status report in accordance with the Authority's Risk Management Strategy and Action Plan. (Copy of the report circulated with the agenda and appended to the signed minutes).

31. **ANNUAL GOVERNANCE STATEMENT 2007-08 ACTION PLAN STATUS REPORT**

The Committee received and noted the report of the Executive of Resources concerning the Annual Governance Statement ('AGS') set out in Appendix 1 in accordance with the Accounts and Audit Regulations where the Council is required to complete an annual status report. (Copy of the report circulated with the agenda and appended to the signed minutes).

32. **AUDIT COMMISSION: AUDIT AND INSPECTION PLAN PROGRESS REPORT**

The Committee received and noted the report of the Chief Internal Auditor concerning an update on progress against the 2008-09 Audit and Inspection Plan as presented to the meeting on 27th March 2008 setting out the audit and inspection work that the Audit Commission proposed to undertake for the 2007/08 financial year. (Copy of the report circulated with the agenda and appended to the signed minutes).

33. **INTERNAL AUDIT: REVIEW OF THE ANNUAL OPERATIONAL PLAN 2008/09**

The Committee considered the report of the Chief Internal Auditor seeking approval and comment on the revised Annual Operational Internal Audit Plan for 2008/09. (Copy of the report circulated with the agenda and appended to the signed minutes).

RESOLVED that the revised Annual Operational Internal Audit Plan for 2008/09 be approved subject to future plans being amended to incorporate details of recipients of projects.

34. **INTERNAL AUDIT: STATUS OF WORK NOVEMBER 2008**

The Committee received and noted the report of the Chief Internal Auditor concerning the Internal Audit Status of Work report for the period ending 7th November 2008. (Copy of the report circulated with the agenda and appended to the signed minutes).